In 2017, we are offering you a **cost effective way to purchase textbooks, stationery and other resources** for your child.

*With today’s curriculum, students need a large variety of textbooks and other resources. If we were to ask you to provide what is required yearly, it could be very expensive for families.*

**Benefits of the Resource & Textbook Hire Scheme:**

- Ensures **all** students have **all** the required resources for their education for the entire year.
- Ensures that your child has the **wide range of materials** necessary to support their learning in all areas.
- Provides your child with the opportunity to ‘**hire**’ (use for the year) **the more expensive items** e.g. dictionaries, atlases, textbooks and resources for computer work and associated activities. Also active learning resources such as puzzles, art materials and individual whiteboards.
- Provides your child with printed and laminated class activity sheets e.g. photocopying of learning materials, homework materials.
- Provides materials used for classroom projects e.g. a range of art materials, cardboard and technology resources.
- Ensures that all **equipment will be replaced** if lost/damaged.
- Provides a **service to parents/carers** (we do the shopping and running around for you).
- Allows the school to purchase good quality equipment in **bulk** at greatly **reduced costs**.
- Is supplied to your child as “**GST Free**”.

**This Scheme provides the entire package for a set fee of $100.00 for Prep and $120.00 for Years 1 to 6 and is not available in parts.**

**Conditions of participating in Scheme:**

Complete the attached Participation Agreement form and return to the school office by Friday, 2 December 2016. Please ensure you read the back of this form for further conditions in this scheme.

**Payment:**

<table>
<thead>
<tr>
<th>Instalment</th>
<th>Due Date</th>
<th>Prep</th>
<th>Years 1-6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deposit – 1st Instalment</td>
<td>2 December 2016</td>
<td>$25.00</td>
<td>$30.00</td>
</tr>
<tr>
<td>2nd Instalment</td>
<td>3 February 2017</td>
<td>$25.00</td>
<td>$30.00</td>
</tr>
<tr>
<td>3rd Instalment</td>
<td>28 April 2017</td>
<td>$25.00</td>
<td>$30.00</td>
</tr>
<tr>
<td>4th Instalment</td>
<td>21 July 2017</td>
<td>$25.00</td>
<td>$30.00</td>
</tr>
</tbody>
</table>
If you wish to pay the total fee up front in 2016 please feel free to do so.
If you wish to negotiate a different instalment payment plan, please contact the Business Services Manager at the office.
Instalments need to be up to date for students to receive their resources.
If you still have outstanding monies from previous years, you will need to contact the office and negotiate a payment plan for you to be eligible for the 2017 Scheme.
Payments can be made by cash, cheque, bankcard, visa, mastercard, and eftpos via BPOINT www.bpoint.com.au/payments.dete. A current invoice or statement is required to make payment. If you do not have a current invoice or statement, please contact our office.
Centrepay – the easy way to pay your bills and expenses. Centrepay is a voluntary bill-paying service which is free for Centrelink customers. Use Centrepay to arrange regular deductions from your Centrelink payment. You can start or change a deduction at any time. The quickest way to do it, is through your Centrelink account online or contact the office for a form.
The Resource and Textbook Hire Scheme needs to be paid for in full before a student can participate in any extra curricular activities. Extra curricular activities include camps, sporting and cultural activities outside the normal curricular program.

Where there is genuine parental financial hardship, parents can discuss with the School Administration how they can meet their financial obligations by installments throughout the school year or discuss alternative arrangements to accommodate special circumstances.

Students transferring in/out during year:

- If a student starts school after first term, the fee is reduced and charged according to the weeks attended in the school year.
- If a student leaves school having paid the fee, a refund will be made, taking into account the weeks remaining in the school year.

Families not participating in the Resource and Textbook Hire Scheme:

- Please complete the attached form indicating “no” and return to the school office by Friday, 2 December 2016.
- Please collect a Year Level requirement list which includes all stationery and textbooks that your child will need.
- Please supply all items on the list by Friday, 27 January 2017.
- Books and resources provided under the Scheme will not be issued to students whose parents/carers choose not to participate.
- You will be required to replace items through the year if they are lost, damaged or used.
- You will be required to supply any additional items needed to meet the requirements of the Australian Curriculum or meet your child’s particular needs.

P&C Approval

The Resource & Textbook Hire Scheme has the approval of the school’s Parents and Citizens Association.