

Kruger State School



Handbook 2017

A Message from the Principal....

I am pleased to welcome you to Kruger State School. You and your family are now members of the **Kruger Team**. This Team consists of a professional and enthusiastic staff; a culturally diverse population that constantly strives to achieve the *Kruger Team Expectations* of **Best Effort, Be Respectful** and **Be Safe** at all times; and a loyal and supportive community.

Kruger State School was established in 1978 and currently has an enrolment of 975 students. Our emphasis is on maximising student performance in all areas but in particular in the areas of Literacy and Numeracy. We also focus on insisting that every student attends school every day with our motto: **Every Day Counts at Kruger State School.**



Our **Academic Programs** are aligned to the Australian Curriculum and we use the Curriculum into the Classroom (C2C) as our major resource. They promote consistency within and across year levels and offer an environment rich in active, investigative and lifelong learning, where students set achievement goals and strive to achieve them. Our School has a Special Education Unit, with the emphasis being on integration into the mainstream classes.

A focus of our programs is the high level of differentiation, to meet students' needs.

Our **Sporting Program** includes Physical Education Lessons for all year levels, as well as well-established interschool District and Regional programs. Our Rugby League Development Program is open to boys from Years 4 – 6 and Kruger has had many Grand Final successes in this area. In some years, depending on the availability of coaches, there may be a girls' team as well.



Students from Prep – Year 6 participate in a specialised **Music program** and an **Instrumental program** is also available. We also run *Kruger's Got Talent* each year, to showcase our talented students.



To support student's interests and social development, various **Clubs** are available for students to participate in at lunch times e.g. singing club, cultural dance club, resilience club, reading club, sports clubs, computer, jewellery club.

I encourage you to keep in regular contact with your child's teacher and you are always welcome to visit the school to discuss your child's progress or other aspects of your child's schooling with myself, the Deputy Principals, Head of Special Education and our Guidance Officer.

This Parent Handbook provides you with some basic information about our school's operations. Further information can be found by visiting our school website: www.krugerss.eq.edu.au .

You are also able to keep in touch with the school by attending the monthly Parents & Citizens Meeting or by reading the school's fortnightly newsletter, which is available via the Website, email or a hard copy which can be requested from the school office.

We are proud of our school and its place in the community and I look forward to you and your family becoming an important part of our school community.

Regards

Jody

Jody Stehbens
Principal

SCHOOL DIRECTORY

Kruger State School, established in 1978, is located in Metropolitan Education Region and services the communities of Bellbird Park, Redbank Plains, Goodna, and Collingwood Park. The community is both culturally and economically diverse. The school buildings are nestled in extensive grounds, with a variety of classroom styles. The Prep precinct is located on the school site and is an integral part of the school campus. A full-size multi-purpose court, computer lab and multimedia room are found in our new School Hall.

Currently approximately 975 students attend the school in Years Prep - 6. In 2017, there will be 37 or 38 class groups, most in single class situations.

SCHOOL NAME: KRUGER STATE PRIMARY SCHOOL
Campus includes the Kruger State Primary School,
Kruger Special Education Unit, Prep Precinct and C and K
Kindergarten

ADDRESS: KRUGER PARADE
BELLBIRD PARK Q 4300

PHONE NUMBERS:
PRIMARY SCHOOL: (07) 3814 9333
STUDENT ABSENCES (07) 3814 9360
GUIDANCE OFFICER: (07) 3814 9315
LIBRARY: (07) 3814 9327
SPECIAL EDUCATION UNIT: (07) 3814 9366
TUCKSHOP: (07) 3814 9346

FAX: (07) 3814 9300

E-MAIL: admin@krugerss.eq.edu.au

WEBSITE: www.krugerss.eq.edu.au

SCHOOL HOURS: 8:25am to 2:30pm

OFFICE HOURS: 8.00am to 3.30pm

PRINCIPAL: Ms Jody Stehbens

DEPUTY PRINCIPALS: Mr Justin Smith
Ms Carol Berry
Mrs Cherie Moore

HEAD OF SPECIAL EDUCATION SERVICES: Ms Melanie Denton

BUSINESS SERVICES MANAGER: Miss Annette Coulson

ADMINISTRATION OFFICERS: Mrs Anna Berghauser
Mrs Tracey Butcher
Mrs Kim McLeod

ENROLMENT PROCEDURES

Kruger State School has an Enrolment Management Plan. Generally, this means that only students in our local catchment area can attend the school. We have limited ability to accept enrolments from outside the catchment area.

Enrolment Policy

To ensure that all enrolments are processed effectively and new students have a smooth transition to Kruger it is important for us to have time to process a new enrolment. This means that after the office receives your completed enrolment documentation we will need approximately 2/3 days to process your enrolment, inform the class teacher and make any necessary arrangements to support your child. You will be given a starting date when you lodge your enrolment at the office.

Students within catchment

Any student, whose principal place of residence is within the school's catchment area/s, is (subject to the Education (General Provisions) Act 2006) eligible for enrolment at the school. The school Principal will hold places for students who relocate to within the catchment area throughout the school year.

Parents or legal guardians who wish to enrol their child at the school will need to demonstrate that the student's principal place of residence is within the catchment area. Current proof of residency at the address indicated can be provided by way of one of each of the following:

To enrol your child/ren, you will need the following documentation:

One primary source – a current lease agreement, or driver's licence, or unconditional sale agreement, and **one secondary source** – a utility bill (e.g. electricity, gas), or rates notice showing this same address and parent's/legal guardian's name.

If the Principal is not satisfied that the documentation provided by an applicant demonstrates adequately that the address stated is the student's principal place of residence, then the Principal may request further sources of proof of residence, such as an additional utility bill (e.g. water) showing the same address.

The Principal may also request a properly sworn Statutory Declaration from the enrolling parent or legal guardian attesting that the student's principal place of residence is the place nominated in the enrolment application.

Applicants should note that a false statement / assertion about the student's principal place of residence may amount to an offence and may be reported to police. The school Principal may repeal a decision to enrol a student in such circumstances.

Other enrolment requirements:

- **If you are coming from interstate or overseas you must have a Birth Certificate** or acceptable proof of birth e.g. extract or passport. We also need proof of age for all children entering Prep.
- Parents or caregivers must be the adults enrolling the students.
- **If there are any current custody arrangements documentation needs to be provided**



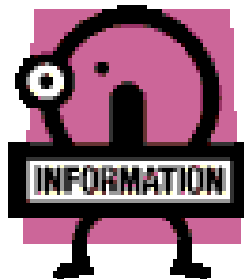
- **Report Cards and Records** of previous schooling is very helpful information, particularly with interstate enrolments.
- **Emergency Contacts** are required for urgent contact with parents or relatives.
- **Special Needs Information** for a child being placed into our Learning Centre (Special Education Unit). Reports from specialists or medical practitioners and health workers help us to meet the needs of your child.
- **Medication Forms** need to be completed if your child has any specific problem requiring the administration of medication. These medications must have clear written instructions about quantity and time of administration. Original container and pharmacist/doctor advice not just parents' wishes. Parents, with children who have high medical needs e.g. anaphylaxis, epilepsy, diabetes etc., need to provide a copy of the child's management plan.

Update of Information – Please advise us urgently if:

- you change your address
- there is a change in your emergency contact number
- any significant changes occur with regard to your child's health
- you feel we should know of any other changes which concern your child e.g. work phone numbers, custody/court orders.

In your enrolment package, you will be required to read and sign the following forms:

- Media Release Agreement
- Computer Network and Internet Access Agreement
- Religious Instructions Details
- The Enrolment Agreement
- Newsletter Access Form
- Textbook Hire Scheme/Resource Scheme Agreements (At least a deposit must be paid on enrolment)
- Student Travelling on Westside Bus Form
- Students attending Outside School Hours Care Form



SCHOOL DAY

FIRST BELL	8.20am
MORNING SESSION	8.25am to 10.30am
FIRST BREAK	10.30am to 11.15am
MIDDLE SESSION	11.20am to 1.00pm
SECOND BREAK	1.00pm to 1.20pm
AFTERNOON SESSION	1.25pm to 2.30pm
CLASSES DISMISSED	2.30pm

A snapshot of important procedures in the school day

Before School Routines

The school day officially commences at 8.25am when the second bell is rung. Children who enter the grounds before first bell are **NOT** under direct supervision. Children who come to school before 8.20am need to sit in the top covered area and wait to be dismissed.

Children are not permitted to leave the school grounds once they have arrived in the morning, at 1st break or at 2nd break, unless special circumstances exist, and then only with the permission of the Principal.

Late Arrivals

Any students who arrive at school after 8.30am will need to go via the office to receive a late slip. This is necessary for our electronic roll marking process.

Service window at Administration Block

The service window is for all general inquiries including: student queries, handing in mobile phones, returning forms and payment of money.

Reception

Our reception located on the Kruger Parade side of Administration is for enrolments, parent queries, appointments.

Student Absence Line: (07) 3814 9360

Children must attend every day and be on time. Schooling is compulsory in Queensland until the age of 16. The school is obliged to investigate unexplained absences. Parents are required to contact the school either on the day of absence (preferred) or on the day of return and provide a reason for their child's absence. This can be done by telephoning the school's Student Absence Line on 3814 9360. This phone line is available 24 hours a day. Please leave the following information:

- Child's Full Name (please spell surname)
- Class
- Reason for the Absence
- Date of the Absence
- Who is calling

Absences can also be a written note to the class teacher or by email: admin@krugerss.eq.edu.au.

End of the Day Routines

In the afternoon, school finishes at 2.30pm. All children should be out of the grounds by 2.45pm unless they are under teacher supervision or other approved adult control, such as waiting for buses or sport training. Even then, they should not loiter for any longer than necessary. The school does not provide after school day care. Should you be unable to collect your child by 2.45pm, please make alternative arrangements. Local Child Care Centres provide an Out of Hours School Care Service. See Child Care Collection section on page 14.

Collection of Children during school time

If children are required to leave school during the day e.g. doctor's appointment, sickness etc, a parent/carer must sign out their child from the school office and then collect the child from the classroom. If you need to collect your child during a lunch break, please notify the office prior to the break as it is difficult to locate students during the actual lunch break.

Identification is required by any persons collecting students during school hours and must be on the student's emergency contact list.

Early departure (signing out)

Early departures for emergencies will be processed up until 2.15pm. By the time the office processes an early departure and the parent collects child from the classroom the early departure becomes redundant. The last section of the day is important so that teachers can finalise daily routines and communications with students.

Visiting School during the Day

There may be times during the day when you have to come to school to drop off money or "forgotten" items to your child, or to visit the classroom for any number of reasons. Please call at the office so that classes are not interrupted and so the administration knows you are in the school grounds and arrangements will be negotiated to pass the items on to the child concerned.

Talking with your child's teacher

We encourage parents/carers to have regular contact with the class teacher. Before or after school are the best times to see teachers. It is not possible for teachers to talk with parents during school hours unless a prior arrangement has been made. Teachers are unavailable on Tuesday afternoons due to Staff meetings.



2017 SCHOOL YEAR

Semester One:	
TERM ONE	TERM TWO
<p>Student Free Days: Thursday, 19 January & Friday, 20 January</p> <p>Australia Day Public Holiday – Thursday, 26 January</p> <p>School Commences – Monday, 23 January</p> <ul style="list-style-type: none"> ◆ Senior Cross Country Years 3-6 ◆ Swimming – Central District Carnival ◆ Parent/Teacher Interviews ◆ Meet & Greet <p>End of Term 1 – Friday, 31 March</p>	<p>School Commences – Tuesday, 18 April</p> <ul style="list-style-type: none"> ◆ Anzac Day Holiday – Tuesday, 25 April ◆ Labour Day Holiday – Monday, 1 May ◆ Ipswich Show Holiday – Friday, May (To Be Advised) ◆ Open Classroom Presentation ◆ Report Cards – June ◆ Athletics Years 3-6 ◆ Kruger's Got Talent ◆ Class Expo's <p>End of Term 2 – Friday, 23 June</p>
Semester Two:	
TERM THREE	TERM FOUR
<p>School Commences – Monday, 10 July</p> <ul style="list-style-type: none"> ◆ School Photos - 9 & 10 August ◆ Junior Sports Day Prep-Year 2, August ◆ Parent/Teacher Interviews ◆ Year 6 Camp ◆ Spelling Bee ◆ Celebration Day, September <p>End of Term 3 – Friday, 15 September</p>	<p>School Commences – Tuesday, 3 October</p> <p>Student Free Day: Monday, 16 October</p> <ul style="list-style-type: none"> ◆ Queens Birthday Holiday – Monday, 2 October ◆ Prep Information Day ◆ Junior Cross Country Prep-Year 2 ◆ Swimming (Year 2) ◆ Wet and Wild Excursion (Year 6) ◆ Celebration Day, December ◆ Year 6 Graduation, December ◆ End of Year Concert, December ◆ Awards Day, December ◆ Report Cards – December <p>End of Term 4 - Friday, 8 December</p>

CLASSROOM ORGANISATION

Classes are organised into teaching units based on year levels from Prep to Year 6. Children are allocated to year levels on the basis of age, and/or on previous educational experience in Queensland or in other educational systems. Some classes may be made up of more than one year level.

Our school has the facilities to enable the use of a variety of teaching methods and class grouping techniques. At any given time, we are using those best suited to the needs of the children, having regard for staffing levels and classroom space available. It is our desire to achieve stability for the children's sake.

However, there are times when changes are necessary. Sometimes these changes are made for the benefit of the children. On other occasions, they have to be made because of changing enrolments or enrolment patterns within a particular year level, because of teacher transfers or because of changes to the number of teachers on staff.



Thus it may be necessary to form or disband class groups, or to change teachers or children from one class group to another during the year. On such occasions, parents will be advised as early as is practicable before the change takes place.

STAFF / VISITORS / VOLUNTEERS IDENTIFICATION

All school staff wear school identification badges as a safety precaution in order to enable parents to identify staff members. We also ask all visitors to the school, including volunteer helpers to wear a distinctive 'Visitor' badge. Visitors need to sign in at the Office to collect their badges.

PARADE

Whole School Parade

These are held approximately twice a term in the School Hall; see newsletters, website and school sign for dates and times. All parents and families are invited to attend the Whole School Parade and help celebrate student and school success. The parade will be planned and run by the student leaders.

Junior and Senior Phase Parade

The junior and senior parades will be held throughout each term on a regular basis.

We endeavour to create a close, friendly atmosphere amongst students, teachers and parents to help build school spirit and morale. During the assembly, we recognise student achievement and commitment. Parents are very welcome to attend these parades.

SCHOOL HEALTH

FIRST AID

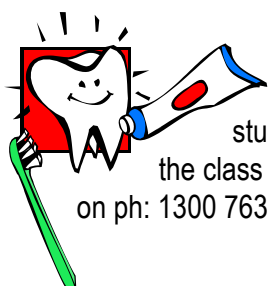


First aid is given by the teacher or office staff on first aid duty as an immediate temporary measure in case of an accident. After the emergency needs have been met, responsibility rests with the parent, doctor or ambulance officer. The school's obligation extends to placing the injured person in the care of those responsible.

AMBULANCE

Parents will be notified immediately if an ambulance is called. For this reason it is essential that the school have correct contact details and emergency contacts in case of parents being unable to be contacted.

DENTAL SERVICES



The Health Department operates the school dental van in our grounds at various intervals during the school year. Free service is provided to our students. Parent approval is necessary for treatment and this is requested through the class during the scheduled visits of the van. Staff at the Dental Van can be contacted on ph: 1300 763 246.

HEAD LICE

Outbreaks occur from time to time in our school as they do in every school. You will be advised if we become aware of a head lice problem in a class or in a number of classes throughout the school. Guidelines for treatment are available from our office. Education Queensland policy requires that children do not attend school until the hair has been treated. **Control of this problem relies on all parents checking their children's scalps weekly and treating the problem promptly if head lice (live) and/or nits (eggs) are present.**

INFECTIOUS DISEASES

The National Health and Medical Research Council has determined the periods of exclusion in relation to infectious diseases. It recommends that we observe its instructions and follow its advice on – Chicken Pox, Measles, Rubella, School Sores, Ringworms, Mumps, Scabies, Head Lice, Whooping Cough, Scarlet Fever, Hepatitis and Encephalitis.

Your doctor will also advise you in these matters. You may like to contact 13 HEALTH to seek non-life threatening medical advice or visit www.health.qld.gov.au/

SICKNESS

If a child is ill at school, every effort is made to contact one of the parents to advise them. Parents will then be asked to make arrangements for care of these children. If a child becomes ill at school, he or she is confined to the sick room for observation. The child will either return to the classroom after a short period of rest or the parents are contacted so that the child may be collected and taken home.



The First aid room has a limited space. The highest priorities will be given preference to use beds.

To assist with sickness and accident cases, it is essential that parent contact details are kept up to date for prompt response to your child's needs, For example – phone, mobile, work contacts and emergency contacts.

Changes to medical conditions or medication prescriptions need to be kept up to date at all times. In your child's best interests please ensure that the school is advised of any changes in this information.

MEDICATION

The school must keep a record of any form of prescribed medication that is administered to students at school, or while students are involved in a school approved activity. In respect of this, the following points are made:

- ◆ A parent/guardian must complete and sign a medical authority form for all medications that are to be administered by schools. This form is available at the office.
- ◆ Medication will not be administered by school staff unless clear instructions are written on the medication container. These instructions must be written by the pharmacist at the medical practitioner's direction.
- ◆ **Non-prescribed oral medication such as analgesics - aspirin, Panadol, ear drops etc. can not be administered by teachers or other persons on the school staff unless the parental request to the Principal is accompanied by a written prescription from a medical practitioner and pharmacist label on the medication.**
- ◆ If your child suffers from any medical condition which requires special treatment e.g. allergies etc. please inform the school of the nature of the condition and emergency treatment. Parents need to provide a copy of the child's management plan completed by your doctor or specialist to the school.
- ◆ For excursions, camps, swimming and school sports we require current medical information to be completed and returned (permission form).

Asthma

Prescribed **asthma medication** may be carried on the child's person or kept in the office. This practice also requires a letter of authority from the parent as well as an action plan from your doctor or specialist. If your child suffers from asthma, please ensure that this information is recorded on the enrolment form.

Anaphylaxis

If your child suffers from any allergic reactions it is vital that you provide a copy of the management plan to the school office. If the child requires an EpiPen, please ensure that the school is advised and one is provided to the school office. It is a parent's responsibility to ensure that the EpiPen is within its usable date.



HATS AND SHOES

- ◆ No school hat, No play
- ◆ No shoes, No play



Children must wear a hat if they wish to play at breaks or take part in outdoor activities (including Friday interschool sport). Children without hats or appropriate shoes will be sent to a covered area during the breaks.

SCHOOL SAFETY

SCHOOL SAFETY GUIDELINES

We are very strict in regard to safety.
We want the children to enjoy school and to be safe.

Some expectations are:

- ◆ Before school all unaccompanied children must be seated in the top undercover area (adjacent to tuckshop)
- ◆ Children are to stay seated from 10.30am - 10.55am to eat their lunch.
- ◆ All toys and expensive caps are to remain at home.
- ◆ Children are not allowed in classrooms without teacher supervision.
- ◆ Children use the supervised crossing when coming to or leaving school.
- ◆ All students must hop off scooters and bikes once they have entered the school.

SCHOOL GROUNDS

Unauthorised persons entering school grounds out of hours are trespassing. Adults wishing to use school facilities out of hours should approach the Principal for approval.

All staff and visitors are to wear I.D. badges that are available from the school office.

A School Watch Program operates and suspicious activity can be reported by telephoning School Watch on **131788**.

HIRE OF HALL

The hire of the school hall is under Education Queensland Guidelines. Groups wishing to hire the hall must contact the office to book and view terms and conditions. Hall hirers must have Public Liability insurance and hire costs will vary. Hall Hire is not available for events such as personal parties, engagements and weddings.

BICYCLES & SCOOTERS

Bicycle racks are provided. Children who ride bicycles or scooters to school are expected to place and lock them correctly in these racks.



Under no circumstances are bicycles or scooters to be ridden in the school grounds, unless specifically under the direction of a teacher and for a particular purpose. As a safety precaution children are encouraged to **walk** their bicycles or scooters along the footpath on Kruger Parade and across the crossing if they use this as an entry and exit. It is recommended children lock their bicycles or scooters to the bicycle racks. This action will minimise the danger of theft.

Children are to keep out of the bicycle area unless placing or removing **THEIR OWN** bicycles/scooters. Bicycles/scooters are to be **wheeled** into the grounds through the side gate in Lehar Street. It is expected that children will wear helmets in accordance with the law and to this end the School Policy is:

- ◆ **“Helmets protect heads, if you have a bike or scooter at school, have a helmet.”**

BUSES

Bus transport provided by Westside Bus Service (Phone: 3288 1333), is available from Goodna, Collingwood Park and Redbank Plains areas.

A variety of local Child Care Centres provide buses to and from Out Of Hours School Care. Please check with the local centres for extra information.

Staff are rostered to supervise children waiting to board their respective buses but, once on the bus, the parents are responsible for their children's behaviour.

In the event of unsafe behaviour parents will be contacted by the bus company. There is a current transport “Code of Conduct” that is well advertised to our students. Breaches of this code may result in a student being excluded from bus travel by the company.

Any bus concerns need to be addressed to the Bus Company or Child Care Centre.

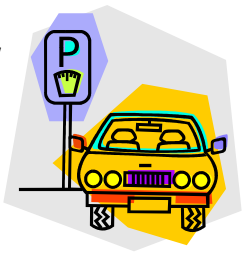
CARS

In the interests of the safety of your children, signs have been placed at the staff vehicular entrance, advising that entry of cars to the grounds is limited to staff, approved disabled, and emergency pick-up vehicles only.

DROP OFF ZONE

The Drop Off Zone has two very clear areas for parent use. The drop zone is a no parking area, parents are to stop, drop and drive through the area keeping traffic flowing. There are limited short term park zones in the area also. For the safety of children and parents please use areas correctly.

No section of our school grounds is to be used by parents for parking or for 'picking up' or 'dropping off' children unless prior arrangements are made with the Principal e.g. in the case of a child with a disability. Parents are encouraged to use the "Drop and Drive" area near the hall or the Lehar Street entrance. Please note that extended parking is not allowed in this area for everyone's safety.



CHILD CARE COLLECTION

Education Queensland requires all parents/caregivers to provide written authority to allow schools to release any children into the hands of a third party. In this case the “third party” is the Outside School Hours Care (OSHC) providers.

Parents/Caregivers are strongly advised to fill out the Child Care Authority form attached to the School's Enrolment Form so that your child's continued transfer to Outside School Hours providers can be safely facilitated.

EMERGENCY EVACUATION OR LOCK DOWN

The safety of our students and adults is of paramount importance. We follow a well documented and detailed policy with regard to emergency evacuation or lock down of our school buildings. If a siren sounds adults should leave the school unless directed by a staff member.

“Fire Drills” and “Lockdowns” are practised each term. A register of these procedures is maintained for Workplace Health and Safety audits. Teachers and students have appointed areas and carefully monitored steps to follow when the alarms ring.

MOBILE PHONES & OTHER ELECTRONIC DEVICES

In today’s society it is important that we recognise that there are times when it is appropriate and beneficial for students to have access to a mobile phone. Students may, for example, need to contact parents in emergencies after school.



Mobile phones need to be handed in to office staff when students arrive at school and then collected in the afternoon. Other electronic devices such as i-pods, MP3 players, Nintendo DS, digital cameras, electronic games and other mini sound systems should not be brought to school to avoid loss or damage and disruption to the school.

- In an emergency, parents can leave a message for children via the school office.
- Students should ensure that their mobile phones or other devices are always stored in the school office.
- It is important that students display courtesy, consideration and respect for others when using a mobile phone outside of school hours.
- Mobile phones or other devices are brought to school at the individual student's risk. No liability will be accepted by the school in the event of the loss, theft or damage of any device unless it can be proved that the loss, theft or damage resulted from the school's negligence.
- This policy also applies to students during excursions, camps and extra-curricular activities.

Unfortunately, if these devices are at school and either damaged or lost no responsibility or investigation can occur.

PEDESTRIAN CROSSING

A pedestrian crossing is provided outside the main entrance to the school in Kruger Parade. In the interests of safety, it is recommended that all children who need to cross Kruger Parade do so at this supervised point. The crossing is manned by supervisors for approximately 40 minutes before and after school.

SIDE GATES (NEAR PREP BUILDING)

The front pedestrian gate between the Prep building and lower car park is locked from 9.00am to 2.00pm to ensure safety of our students.

SCHOOL UNIFORM

Kruger State School is a uniform school, endorsed by the Parents and Citizens Association. The school colours are green, gold and purple. It is an expectation that students will wear the school uniform with suitable footwear; and a hat, if they wish to participate in outdoor activities.

When students leave the school for sport, all children are expected to wear the uniform chosen for that sport.

When children leave the school on excursions, they are expected to wear the uniform.

The wearing of jewellery, other than a watch and/or stud or sleeper earrings, **is not part of the school uniform**, due to problems such as loss, damage or injury during play. Medical Alert jewellery, such as a bracelet, can be worn by those students identified as having a serious medical condition. For safety reasons, no jewellery can be worn during sport. Students will be asked to remove any inappropriate jewellery.

With parental notification, jewellery with cultural or religious significance may be worn inside the school polo shirt.

Makeup and coloured nail polish is not considered to be part of the Kruger school uniform. Students will be asked to remove it.

GIRLS

Shorts/Skorts	Bottle green
Polo Shirt	School purple and bottle green shirt or bottle green shirt
School Hat	Bottle green bucket hat or wide brim bottle green hat

BOYS

Shorts	Bottle green, stubbie or basketball style
Polo Shirt	School purple and bottle green shirt or bottle green shirt
School Hat	Bottle green bucket hat or wide brim bottle green hat

Polo shirts, shorts, hats and skirts can be purchased through the Tuckshop. Payment can be made by cash or cheque only. No exchange or refund after 14 days. Order forms are available from the Tuckshop/Office.

Shorts and skirts can be purchased at Lowes (Redbank Plaza), K-Mart, Big W, Target and Best & Less.

SPORTING TEAM UNIFORMS

The school has sets of football and soccer jerseys in green and gold for the teams involved in inter-school sport.

YEAR 6 SHIRTS

Each Year 6 student has the opportunity to purchase a polo shirt with a list of students (first name only) and teachers printed on back. An order form will go home early Term 1. Purchase of shirt is not compulsory and you will be notified of costs early in the new school year.

SCHOOL OFFICE SERVICES

TELEPHONE

Our telephone is attended between 8.00am and 3.30pm. Messages may be left with the administration officer who will convey details to the called person at a suitable time. If the office is unattended a voicemail message service is available.

EMERGENCY MESSAGES TO STUDENTS



In an emergency, parents can phone the school before 2pm to contact students. It is difficult if messages are phoned in after 2pm as students may be difficult to locate before the bells rings. Students are advised of messages via their classroom teacher. Please note that messages on a Friday sport day may not be able to be delivered. Students will not be able to take phone calls during the school day.

COLLECTION OF MONEY AT THE OFFICE

Money brought to school for excursions, sport etc. is to be handed in to the school office before school in a clearly marked envelope – i.e. Students full name, class, what payment is for, amount and date.

The deadline date for payment is stated in lettersPlease take note of this date as no money can be accepted after this.

Payments may be made by cash, cheque, and credit or debit card at the school on Monday - Friday between the hours of 8.30am and 2.00pm. If paying by cash, please send correct money.

Alternatively credit card details may be sent to the school for payment using a "Credit Card Payment Advice" form. These forms are available from the school office or school website.

Payments also can be made via BPOINT www.bpoint.com.au/payments.dete. A current invoice or statement is required to make payment. If you do not have a current invoice or statement, please contact the school office.

Credit and debit card transactions are available for payments from \$10.00.

Centrepay – the easy way to pay bills and expenses.

Centrepay is a voluntary bill-paying service which is free for Centrelink customers. Use Centrepay to arrange regular deductions from your Centrelink payment. You can start or change a deduction at any time. The quickest way to do this, is through your Centrelink account online or contact the school office for more information.

Parents experiencing difficulty making payments by due dates are encouraged to contact the office to arrange a suitable payment plan at your earliest convenience.

REFUND GUIDELINES POLICY

The school has a Refund Guidelines Policy which outlines reimbursement processes. Please see our website (www.krugerss.eq.edu.au) for this policy.

SPORTS HOUSE SYSTEM

All children are allocated to a school 'House' upon enrolment. There are four houses – **Green, Gold, Red** and **Blue**. Children from the one family are allocated to the same House.

The House system plays a major role in sport competition during the year. House Captains are elected each year. Children wear their house colour t-shirt at sporting events e.g. sports day.

LOST PROPERTY

Lost property baskets are located outside the staffroom in the administration block. Please label all belongings with the child's name.



At the end of each term the contents of the lost property bin are put on display. The date and time of this display will be placed in the Newsletter. Items not claimed at this time are given to a charitable organisation. Items of value e.g. jewellery are held at the office.

E-NEWSLETTER

The E-Newsletter is sent home via email fortnightly on a **Wednesday**. If you do not have internet access at home please advise the office for a hard copy to be provided to your child. You can register for E-Newsletter at: <http://www.schoolzine.com.au/secure/krugerss2921/>
Other notices will be sent home from time to time as needed. e.g. excursions etc.

SCHOOL WEBSITE

Our school website offers a great range of information, including: newsletter, parent letters, contact details, forms, current news, photos and much more. Visit the website – make it a favourite
<http://www.krugerss.eq.edu.au>.

RESOURCE & TEXTBOOK HIRE SCHEME

Cost: **\$100.00 per child (Prep)**
 \$120.00 per child (Years 1 to 6)



This amount ***covers all books, pencils, art materials, folders, textbooks, dictionaries, maths resources including calculators, and all other resources for all other Learning Areas for the entire year. Nothing has to be replaced*** by you if you take the option of the Scheme. (This is an ***economic option*** for families and it also ensures that students have all materials necessary to do their school work).

Information regarding the ***Resource & Textbook Hire Scheme*** will be provided with your enrolment pack. The Resource and Textbook Hire Scheme Participation Agreement form must be completed to indicate if you ***do*** or ***do not*** wish to participate in this scheme.

SCHOOL BANKING

School Banking is available for all students from Prep to Year 6. The P & C Association in conjunction with the Commonwealth Bank provides this service weekly on a ***Thursday*** and ***Friday*** at the Tuckshop. For banking forms please see the Tuckshop.

SCHOOL RELATED ASSOCIATIONS

Dear Parent/Guardian

The Kruger State School Parents and Citizens' Association (P&C) welcomes you and your student to our school community. We are very proud of our school, the dedication of our teachers and of the achievements of our students.

The P&C has a role in a variety of school activities from policy development to financial planning as well as tuckshops and school functions.

We operate the tuckshop and uniform shop at the school.

The tuckshop provides services to students, staff and the community including:

- Healthy meals and snacks
- Opportunities for parents and friends to volunteer time

The uniform shop supplies a full range of uniforms.

All profits from these business enterprises, combined with various grant monies and other fundraising, are directed to improving the teaching, learning resources and physical environment of our school.

The P&C meets on the second Monday night of each month at 5:45pm in the Staffroom. We welcome all interested parents and community members to our meetings.

Our first meeting for 2017 will be the second Monday in February.

Any help and involvement you are able to give to assist the P&C, to make this great school even better, will be greatly appreciated.

Yours faithfully

Chris Roberts
President
Parents and Citizens Association



TUCKSHOP – *The Tucker Box – Smart Choice Menu*

Our tuckshop has a large variety of healthy choices on the menu. The school tuckshop, operated by the Parents and Citizens Association, is open each day of the week. A paid convenor operates and manages this facility.

The tuckshop opens at 8.00am to allow children to order food for lunches, and it closes at 1.30pm. Orders are to be written on a paper bag and the money is placed inside. These orders may be left in the tuckshop container within the classroom. All hot or prepared foods must be ordered before school. To assist in keeping over the counter sales to a minimum, it is recommended that all lunches be ordered.

Volunteers are always required to help staff the tuckshop. If you can assist, please contact the tuckshop convenor. A tuckshop price list is available from on the website.

If children have large sums of money – e.g. \$10 or \$20 notes – the tuckshop workers have been asked to notify the administration.

Money for spending at the tuckshop

Money to be spent on items that are not pre-ordered, e.g. iceblocks or drinks, should be placed in a purse/wallet. (These can be pre-ordered in the morning to avoid money being lost.) We encourage parents to talk with their children about the importance of looking after money. Often our younger students need to be made aware that the money isn't to play with or to give to their friends. Unfortunately, teachers cannot be responsible for looking after this money.



SCHOOL CURRICULUM

The programs of work within the school are planned to fulfil the aims and objectives of the Australian Curriculum and Queensland State Schooling; and to engage students in a supportive learning environment that caters for individuality and citizenship. Our School Programs ensure consistency within and across Year Levels and promote the best learning outcomes for all students.

THE EARLY YEARS (Prep – Year 2)

Our Early Years programs recognise English, Maths, Science and History as our priority learning areas and that young children learn in very particular ways and require specialist learning environments and teaching. Kruger offers your child an environment rich in active and investigative learning opportunities with an emphasis on team work, thinking skills and other lifelong learning skills. It caters for every child's capabilities and learning styles through individual and small group learning. We develop sequenced school programs, routines and understandings, which promote a smooth transition from one year level to the next.

THE EARLY YEARS CURRICULUM GUIDELINES (Prep Year)

Prep is the first year of school and the Prep students are very much part of our school community, participating in all school routines and special events. All school rules and procedures apply to the Prep Year. The Prep Year teachers use the *Early Years Curriculum*, alongside the *Australian Curriculum* and Education Queensland's C2C Units, to guide the teaching and learning in the first year of school. Our Prep students are involved in active/play learning experiences that develop literacy and numeracy skills which provide a solid foundation for success in reading, writing and mathematics in the later years. They will participate in indoor and outdoor learning experiences that aim to promote physical, social, emotional and intellectual competences.

THE UPPER PRIMARY YEARS (Years 3-6)

Young students in the Upper Primary Years have distinctive and diverse needs. These include intellectual, social, physical, emotional and psychological needs associated with adolescence, as well as needs that arise from different life circumstances, interests, skills and talents.

The school will endeavour to ensure students:

- engage in purposeful, intellectually challenging learning
- achieve success with structured opportunities
- cope with their transition from year to year and from primary to secondary education
- interact with teachers who are prepared to meet the distinctive and diverse needs of students during early adolescence.

DIFFERENTIATED PROGRAMS ACROSS YEAR LEVELS

Kruger is very focussed on delivering instruction at the optimum time for student achievement. In order to do this, a range of supporting structures has been designed to best cater for the diversity of student learners.



Our differentiated programs may occur for Reading and /or Maths. Booster Groups also support our more able students and support students who have learning needs.

These are applicable to different year levels at various times throughout the year and allow for specific groupings within year levels according to individual needs and abilities. This promotes the best use of learning support teachers and our highly trained teacher aides. Students may be working in smaller groups or have extra support when needed.

It is important to note that through these programs, all groups cover the same work, but may have extra support or extension work as required. This provides for the consistency of teaching, learning and assessment for all students across and within each year level.

We have a range of data confirming that these strategies are greatly improving our students' literacy, numeracy skills and understandings.

THE KEY LEARNING AREAS (KLAs)

The curriculum is divided into nine Key Learning Areas for our Years P-6 students. They are English, Mathematics, Science, History, Geography, the Arts, Health and Physical Education, Technology and Language Other Than English (LOTE). Existing programs will be progressively redeveloped to meet curriculum requirements.

Since 2013, the school has continued to implement the **Australian Curriculum**, first in the areas of English, Mathematics, Science, History and Geography, utilising the *Curriculum into the Classroom* resources provided by State Schooling. The other areas of the *Australian Curriculum* will be implemented as required.

ENGLISH

The **Australian Curriculum: English** consists of 3 organisers of *Language, Literacy and Literature*, with the strands of *Oral Language, Writing and Reading*. This syllabus develops skills using patterns of grammar, spelling/vocabulary, phonics and writing within the context of language use. Student activities involve speaking, listening, writing and reading, and the use of associated non-verbal, visual and auditory language. These elements are integrated with other subject areas.

Our Kruger reading program provides for development of skills in oral and silent reading, reading comprehension, research, critical thinking, word recognition, vocabulary development and literature study. This is integrated with the explicit teaching of writing, grammar and punctuation and spelling.

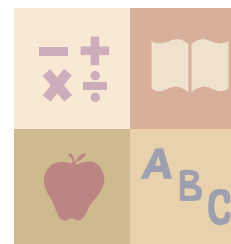
The aim of the English program in the P-6 years is to ensure that children develop their language capacities for effective participation in society.

MATHEMATICS

At Kruger State School, we **view mathematics as a problem solving activity in realistic contexts, incorporating estimation and recognition of reasonableness of results.**

It involves:

- invention, intuition and exploration
- representing data using diagrams, graphs or symbols
- learning basic facts and
- understanding the 'language of mathematics'.



The **Australian Curriculum: Mathematics** provides students with essential mathematical skills and knowledge in *Number and Algebra; Measurement and Geometry; and Statistics and Probability*. It develops the numeracy capabilities that all students need in their personal work and civic life, and provides the fundamentals on which mathematical specialities and professional applications of mathematics are built.

A significant part of the mathematics program involves students in practical, worthwhile activities. Because it is used to describe our world and helps us to understand it, Mathematics is a fundamental part of a general education.

SCIENCE

The Science Program is based upon the **Australian Curriculum: Science**, with the resources of *Curriculum into the Classroom Units* and *Primary Connections Units*.

The content is structured around:

- Science as a Human Endeavour
 - Nature and the development of science
 - Use and influence of science
- Science Inquiry Skills
 - Questioning and predicting
 - Planning and conducting
 - Processing and analysing data and information
 - Evaluating
 - Communicating
- Science Understanding
 - Biological Sciences
 - Chemical Sciences
 - Physical Sciences
 - Earth and Space Sciences

Emphasis is placed on developing an interest in the subject through as much pupil involvement and "hands-on" experimentation as possible and a growing focus on literacy and numeracy. The establishment of the Science Resource Room allows students and teachers to have access to all the resources required to get the most out of Science Curriculum.

HISTORY

The **Australian Curriculum: History** is based on:

- Historical Knowledge and Understanding and
- Historical Skills such as
 - Asking questions
 - Researching
 - Analysis and use of sources

Teachers will be using the Curriculum into the Classroom Units as resources.

GEOGRAPHY

The **Australian Curriculum: Geography** aims to ensure that students develop:

- a sense of wonder, curiosity and respect about places, people, cultures and environments throughout the world
- a deep geographical knowledge of their own locality, Australia, the Asia region and the world
- the ability to think geographically, using geographical concepts
- the capacity to be competent, critical and creative users of geographical inquiry methods/ skills
- as informed, responsible and active citizens who can contribute to the development of an environmentally and economically sustainable, and socially just world.

It is organised under the areas of:

- Geographical Knowledge and Understanding
- Geographical Inquiry and Skills

THE ARTS

The Arts encompasses the areas of Visual Art, Drama, Dance, Media Arts and Music. In recent times, new syllabus approaches have been undertaken in these areas. These are intended to create a wider range of activities and related involvement for pupils at their respective year levels.

VISUAL ARTS

The Visual Arts are expressed in classroom activities incorporating the making and displaying of images and objects.

🎵 KSS MUSIC DEPARTMENT 🎵

The Kruger Music Department offers comprehensive sequential class music programs to all children, from Prep to Year 6, from the music specialist. These include music technology and Online Virtual Music Classrooms. In addition, some free exciting extra-curricular music activities maybe held for all students in the Music Room during school break times.



An Instrumental Music teacher visits Kruger each week to teach brass, woodwind and percussion instruments to selected students in Years 5 and 6. The weekly lesson is held during school time, and the compulsory Concert Band rehearsals are held before school.

Enrolment is by audition at the end of the year prior to the year in which instruction commences. Where a student transfers from another school and was involved in that school's music instrumental program; or when a student owns or hires a musical instrument, they may be included in the Kruger State School's instrumental program, subject to audition. Kruger State School provides a limited number of instruments on loan, for a minimal yearly fee.

The Kruger State School's Concert Band performs in regular eisteddfods, and concerts both within the school and in public.

TECHNOLOGY

Technology involves envisioning and developing products to meet human needs and wants, capitalise on opportunities and extend human capabilities. Products of technology include artefacts, processes, systems, services and environments. These products make up the designed world. Products of technology have impacts and consequences on individuals, local and global communities and environments.

INFORMATION COMMUNICATION TECHNOLOGY (ICT)

The school views the area of ICT as a continuum, incorporating it into all areas of learning across the whole school. It is our aim to provide students with experiences that develop competence in using, and confidence in applying, technologies in learning. This means that students develop the knowledge to function comfortably in a technologically oriented society.

In Year Prep-6, each classroom has access to computers with internet connection or iPads, an interactive whiteboard or data projector and a printer. Students also have access to two and a half computer labs. Preps to Year 2 have access to groups of iPads in each room. A 'Blue Screen' multimedia room is available for use in the new hall, along with video equipment.

All Years 1 and 2 students undertake a weekly specialist iPad lesson while Years 3 and 4 have a weekly specialist lesson in one of the 2 computer labs.

HEALTH, PHYSICAL EDUCATION AND SPORT

Studies in this area arise out of understandings of the nature and functioning of human beings, both as individuals and communities. Health education aims to build an understanding of safety education, nutrition education and growth and development.

Physical Education, as an integral part of education, aims to assist students attain maximum development physically, socially, emotionally and intellectually according to their capabilities. The unique contribution of physical education is the provision of opportunities for structuring learning situations in motor experiences that favourably influence the growth and development of each child.

All children are expected to participate in the school's physical education and sports program. We believe that physical education and organised sport play a major role in child growth and development, in respect of physical, social and academic areas. For this reason our program is comprehensive, and in 2017 it consists of:

Swimming



All children in Year 2 take part in our learn-to-swim program. As swimming is an integral part of the education program, all students are expected to participate unless medical or physical issues prevent them doing so. If your child is not participating, you must advise your child's teacher in writing.

Students can compete at the interschool Swimming carnival from Years 5 and 6 (upon successful nomination).

INTERSCHOOL SPORTS

Both interschool and intra school sport are played.



This involves children in Years 4, 5 and 6. Intra-school sport is organised by class teachers and consists of cooperative and competitive games and sports. Children selected to take part in interschool sport are expected to wear a school uniform when representing their school.

There is three sports seasons:

- WINTER – Boys Soccer, Girls Soccer, Rugby League, Netball
- MID – AFL, Touch football, Basketball
- SUMMER – T-Ball, Cricket, Rugby Union

Athletics

Children train in athletics skills as a prelude to our Inter-House Athletics Carnival held at the school. Selected children then compete in the Interschool Athletics Carnival.

Cross Country

Cross Country is held at both intra and interschool levels with successful children representing our school at Central Districts Sports Carnival.

Ball Games

Ball Games are held on an intra and interschool level with Years 5 and 6 going on to represent our school at the Central Districts Ball Games Carnival.

Kruger Crocs

Rugby League Development Program

Students in Years 4-6 may be given the opportunity to join the Kruger Rugby League Development Program. The Kruger Crocs have been very successful in various competitions throughout the years. The Teams have opportunities to attend extra coaching sessions and self-development talks e.g. healthy eating and team building skills.

Children competing in sports events off campus will incur a small bus cost. Bus costs vary according to events, distance travelled and timing. This cost must be paid in full before a student can participate. Interschool sport can only occur when sufficient numbers have paid by the due date

Students who excel in the sporting area have the opportunity to trial for selection in District Teams which can lead to Region and possibly State selection.

EDUCATIONAL EXCURSIONS, CAMPS

As an aid to a better understanding of work taught, educational excursions and camps are a practical part of our school program. From time to time, children at all year levels will be given the opportunity to participate in an excursion, whilst children in certain year levels participate in school camps. We are very careful to ensure that excursions and camps are related to the children's overall educational program.

In connection with an excursion or camp, parents are advised in advance as to costs, venue, transport and other arrangements, and are required to return a signed consent form. No child is permitted on an excursion or camp unless a signed consent form is received from a parent or guardian. The expense of a camp can sometimes be a burden if the payment is made in one lot, so we advise parents that the cost can be paid off in instalments well before the due date if desired.

If insufficient numbers reply at the initial expression of interest, then the camp will be cancelled for that year. Unless otherwise directed, and in the interests of safety and supervision, school uniforms are to be worn on all school excursions. Dress standards for camps will be advised at the time the camp is being organised. Participation in excursions and camps is dependent upon good behaviour and is at the discretion of members of the administration team.

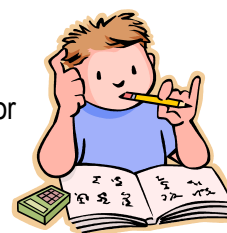
Textbook hire scheme, all other costs and full payment of the camp/excursion must be paid before students are permitted to attend.

HOMEWORK (Years 1-6)

Homework will be given to all students in Yrs 1-6. In the Prep Year students will not usually be set homework.

Purpose of Homework:

- to develop positive attitude and habits towards studying at home
- to develop appropriate home study skills (including being responsible for planning/organising, doing and reflecting on study)
- to participate in purposeful learning experiences that can be shared with family
- to practise and apply learning in different contexts



ASSESSMENT, EVALUATION AND REPORTING OF PUPIL PROGRESS

Teachers use a variety of assessment techniques to inform each student's learning program and to make judgments about each student's achievements. Teachers take samples of student work and moderate in year levels to ensure consistent expectations and marks/grades are given. Students are involved in goal setting and tracking and monitoring of their own progress.

Prep Year

Our Prep student's progress will be communicated through Parent Teacher interviews (Terms 1 and 3) and report cards (Terms 2 and 4). This aligns with the rest of the school. Whilst some subjects are covered e.g. English, Maths, Science and History, the areas of the Early Years Curriculum are included.

We encourage parents/carers to be in regular contact with the class teacher throughout the year.

Report Cards (Years P-6)

Formal written reports on all KLAs will be sent home in June and December. Teachers will offer two interviews a year to have more in depth discussions about your child's progress.

NAPLAN (Years 3 and 5 National Assessment Program Literacy & Numeracy)

All schools take part in National Testing each year. This normally occurs mid May. Parents will receive a report on their child's progress relative to National Standards later in that year.

Awards Day

In the final week of the school year, there will be a celebration of the “best effort” all students have put in to the year. This takes the form of a special parade when awards are given for Academic Achievement and Citizenship. Prep to Year 5 participates in this ceremony. Year 6 will have a separate graduation ceremony.



Interviews

Parent/teacher interviews are offered twice a year to enable parents/carers to have more formal talks about your child’s learning and development. Please feel free to make arrangements to speak with teachers outside of these times.

Prep teachers will hold interviews with all families early in Term One. This enables parent/carers and teachers to exchange necessary information to support a smooth transition into school.



SCHOOL CURRICULUM SUPPORT SERVICES



KRUGER SPECIAL EDUCATION UNIT (Learning Centre)

In 2017, our Learning Centre will be in its 17th year of operation. The centre has a full time teacher, two teacher aides and an administrator/teacher called our Head of Special Education Services (HOSES).

The basic premise of our program in the Learning Centre is to provide support for academic and social learning as well as life experiences appropriate to the development of each individual. We support and facilitate each student's physical, emotional and social development as well as cater for individual learning styles. We model and encourage respectful and caring interactions between all students and staff members inside and outside the classroom.

All Learning Centre students have an Individual Education Plan (IEP) or Individual Learning Plan (ILP) developed for them whilst at the school. Meetings are held twice a year (one of them is a review) to discuss each student's goals and progress at school. The IEP focuses on three or four areas – Communication, Social Competence and Self Management for students diagnosed with Autistic Spectrum Disorder (ASD) as well as Functional Academics for students diagnosed with an Intellectual Impairment. An ILP may be developed for those students functioning well below their current year level. An Educational Adjustment Profile (EAP) is also completed for our students. The Profile assists in focussing on the type and extent of teaching adjustments necessary for students to achieve their goals within our school setting. We endeavour to maintain an open and positive relationship with our parents, students and teachers and provide regular feedback concerning all areas of learning at school. School reports are delivered twice a year reporting on academic outcomes. Learning Centre reports are also issued twice a year but report on the achievement of IEP goals.

To cater for the individual needs of our students we have flexible timetables, and most learning is completed within their mainstream classroom. Our students attend classes with specialist teachers, such as music and physical education, whenever possible.

In the Learning Centre we encourage positive behaviours and value the rights of others. We offer our students opportunities to explore, consolidate and extend their understanding in a safe, productive learning environment.

If parents require a letter outlining their student's progress for the purpose of a medical appointment, the school needs at least five school days' notice.

GUIDANCE SERVICES

The school is visited at regular intervals by the Guidance Officer from Education Queensland. Children experiencing difficulty with learning may be referred by the school through the Student Services Team to the Guidance Officer who may undertake a testing program with the children. Results from testing and information received from parents are used to provide the school with a program of action to be taken in assisting the children. School referrals are made after consultation with parents, who are asked to be closely involved in this process.

SUPPORT TEACHER (Literacy & Numeracy)

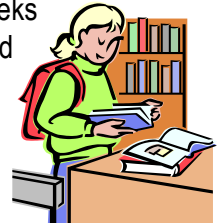
The school's Support Teachers assist children with learning problems. In the capacity of a resource support person, this teacher assists class teachers to plan suitable programs for students experiencing specific problems with their school-work and works in conjunction with child, class teacher and parent.

If necessary, a range of Special Services personnel can be contacted for more extensive specialised services. Children who may need extra support are referred to the school's Student Services Committee, which prioritizes the level of support that can be offered.

LIBRARY

Our students are encouraged to make use of library facilities on a regular basis for educational and leisure pursuits.

The library is open every morning from 8.00am, during first break and for a short time after school. Each class visits the library once a week for lessons and borrowing. The loan period is two weeks but students may borrow more frequently if they so wish. Library bags, which are supplied if paying Resource Scheme, are a must for the lower grades. Parents are encouraged to visit the library with their children at any time and to discuss their children's borrowing.



We look forward to developing a fruitful and positive relationship with our parents and students.

ENGLISH AS A SECOND LANGUAGE (ESL)

Support with communication skills is available for children enrolling from a non-English speaking family. When families enter Australia from another country the school needs a copy of the passport, the date of entry into Australia and any visa details.

CHAPLAIN

Kruger State School has a part time Chaplain who is employed by Scripture Union. The role of 'Chappy' is to support social and emotional welfare of students, so they can engage within the school in a healthy and happy way. The Chappy is an additional resource to build and foster informal relationships to cater for groups and individual's needs. The Chappy is in charge of various clubs and other activities.

STUDENT LEADERSHIP

SCHOOL LEADERS

At the end of the each Year, students will vote for school captains and vice-captains. They will be selected from Year 5. Candidates will be required to speak to the whole parade and participate in an interview. In the first few weeks of the new year, elections will be held for sports captains. School Captains, along with other elected leaders, are responsible for running whole school parades, publicly speaking in front of crowds, guests, peers and greeting guests to school or organising house teams and carnivals and running the sports room at lunchtimes.

STUDENT COUNCIL

The Kruger State School Student Council plays an important role in fund raising and social events, such as discos within the Kruger community. It also provides students with a voice to have their say in school issues and a chance to be actively involved in decision making.

The Council is comprised of two school captains and vice captains along with an elected representative from each class from Year 4 to Year 6. The school captains are elected based on their leadership qualities and must pass a stringent interview and voting process. Class representatives are elected within the classroom and are responsible for representing their fellow students and raising ideas and concerns to the school leaders and staff.

The focus of the Student Council is *Sustainability around our school* and they also raise valuable funds for charities such as Genes for Jeans, National Bandana Day and Daffodil Day (Cancer Awareness). They also raise money for the school and have contributed funds to tables, bench seats and notice boards for student use.

Student Council members play an active role in community events such as ANZAC and Remembrance Day services through participation and selling of badges and other commemorative items.

As an integral and valued feature of the school, the Student Council has a long tradition of success and value at Kruger.

The election of the above mentioned positions is held in the early weeks of Term 1.

INDUCTION CEREMONY

Elected leaders are presented with badges in front of peers, staff and families at an induction ceremony held in Term 1.

TRANSITIONS TO NEXT YEAR LEVEL

MOVE ON DAY

At the end of each year students will visit the classrooms and year level teachers of the following year. The teachers familiarise the students with walk throughs and set clear work and behaviour expectations for the following year.

HIGH SCHOOL ORIENTATION DAY

Year 6 students will spend a day at the local high school as part of their orientation for Year 7. Students will spend an entire day visiting classrooms, participating in some sample activities/lessons with Year 7 teachers, and familiarise themselves with the school environment.

SCHOOL BEHAVIOUR MANAGEMENT SERVICES

Positive Behaviour Support

Positive Behaviour Support (PBS) is a way of working, supporting and teaching students how to behave appropriately in our school setting. The key to PBS is focusing on what is being done well by the student/s, and providing positive feedback to the student/s about these safe, respectful and best effort behaviours. PBS also corrects inappropriate behaviours and explicitly teaches students how they need to behave in order to be successful and achieve highly in the school environment.

Kruger State School has three major expectations – Be Safe, Be Respectful and Best Effort.

It is expected that children who are proud of their school, their family and themselves will, at all times, display consideration for others in school, in the playground and on the way to and from school. They will show respectful behaviour towards school staff, parent helpers and visitors. Students are required to put their best effort in at all times whether in the classroom, playground, sporting activities or on excursion.

Every week students in all classes are taught focus lessons on school expectations, they are provided with clear guidelines of what and how we expect Kruger Team members to behave and act at Kruger SS.

Awards

Kruger State School encourages and supports students' positive behaviours by acknowledging their efforts, including (but not exclusively):

- Gotchas
- Class rewards on parade
- Principal – 'Pride of Kruger' Awards
- Early Bird Awards/Super Stars

The **Principal's Pride of Kruger Award** is given to a limited number of students in each year level at the Whole School Parade. The recipients are invited to an exclusive morning tea hosted by the Principal each term. Pride of Kruger awards are given to students who demonstrate going above and beyond, showing good citizenship, have pride in themselves and pride in school.

Behaviour support is consistent and firm, though fair and just. Children are encouraged to become self-motivated, to develop responsibility for their own behaviour and to be cooperative. They are also introduced to the need for responsible leadership as an integral part of their overall development.

A *Responsible Behaviour Code* guides our approach to providing a safe learning environment.

The **Code of School Behaviour - Responsible Behaviour Plan** which you would have signed on enrolment informs how student behaviour is managed at Kruger State School. Please see a copy of this document on the website or you are able to see a hard copy at the school office.



The safety of our students is imperative in the school. We have a management plan for playground and classroom that provides a supportive environment for our students.

Playground infringements

Students receive a “**blue card**” which details the unacceptable behaviours. Students engaging in physical violence or any kind of unsafe or bullying behaviour are sent to a designated classroom for the play time. Withdrawal time depends on the seriousness of the actions as judged by the teacher on duty in the ‘blue room’.

Classroom Misbehaviour

Students are supported to uphold the Kruger Expectations and failure to do so may result in time in Break Space, Buddy Class. For major misbehaviours students are referred to the Deputy Principal using an “**orange card**”. Parents will be contacted when necessary.

Supervised Play – Lunch breaks

Students who receive a number of ‘blue cards’ are moved into supervised play for extra behaviour/social support. The supervising teachers set a program to reintegrate the student back into the playground with increased skills and strategies so he/she plays safely.

Teachers have a series of strategies and teaching tools for enabling children to take ownership and control of their own behaviour by being taught a range of social and personal skills that they will need to have a successful and happy time in the school environment. We will be teaching specific skills such as:

- Listening and inviting others to listen
- Turn taking
- Solving your problems using the “High Five”

The teaching of these skills will allow for all children to have common understandings about the expectations of being a student at Kruger State School and contributing positively to the Kruger Team.

Inappropriate use of ICTs

All internet traffic (including websites and emails) is monitored through Education Queensland. Parents and students have signed an internet usage agreement upon enrolment. Student downloads/internet surfing are to be for curriculum purposes only. Social media sites are not acceptable school use. Students who use the ICT system with inappropriate language or to harass another student will face serious consequences at the school such as suspension.

Suspensions and Exclusions

In extreme cases, the school Principal may use the suspension or exclusion process. This process is a formal one and is recorded in our school and departmental records. Exclusion occurs very rarely.

These measures are taken when all other methods of support have failed to modify the behaviour of the student or when his/her behaviour escalates quickly to become a danger to him/her or to the safety of other students. The safety of all students is the highest priority in our school.

Parents are notified as soon as possible to enable them to make arrangements that need to be made to take the student out of the school for the specified period of time.